

**AGENDA
CITY OF SALEM
REGULAR CITY COUNCIL MEETING
JUNE 6, 2011
6:00 P.M.**

- I. Call to Order**
- II. Prayer and Pledge of Allegiance**
- III. Presentation of Petitions/Public Comments**
- IV. Mayor's Report and Presentations**
 - Proclamation – Daffy-Dill Garden Club Day, June 25, 2011
- V. City Council Action**
 - 1. Consent Agenda:
 - a. Approval of Minutes, May 16, 2011
 - b. Approval of Minutes of Work Session Meeting, May 20, 2011
 - c. Recommendation - Appointment of Sharon Blair to Tree Board for three-year term ending 4/30/14
 - d. Recommendation - Re-appointment of Lynn Gardner to Board of Police Commissioners for three-year term beginning 5/01/11 - 4/30/14
 - e. MFT Bid Award – Street Maintenance Materials – Seal Coat, Pea Gravel, and Patch Mix
 - f. Acceptance of IDOT ERP Grant - \$335,000.00 – South College Ave. (Emergency Repair Program)
 - g. Engineering Agreement for 2011 ERP Resurfacing of S. College Ave Rhutasel and Associates (Emergency Repair Program)
 - h. Ordinance – Prevailing Wages for Marion County
 - 2. Confirmation, Annual Street and Sidewalk Paving and Repair
 - 3. Rule Changes Regarding Diving - Aquatic Center
 - 4. CDAP Loan Request
 - 5. Animal Control Collection Services Contract
- VI. City Manager Report**
- VII. City Attorney Report**
- VIII. City Council Report**
- IX. Adjournment**

Thomas F. Christie
City Manager

City Manager's Agenda Comments Page

To: Honorable Mayor and City Council
Subject: Manager's Report, 06/06/2011
cc: Department Heads, City Attorney

Date: 06/03/2011

City Council Action

1. Consent Agenda:

- a. **Approval of Minutes, May 16, 2011**
- b. **Approval of Minutes, Work Session, May 20, 2011**
- c. **Appointment, Tree Board Member:** Council may consider Mayor Raymer's recommendation to appoint Sharon Blair as a member of the Tree Board for a three year term. The recommendation requires Council consent.
- d. **Re-appointment, Board of Police Commissioners:** Council may consider Mayor Raymer's recommendation to re-appoint Lynn Gardner to the Board of Police Commissioners for a three year term. The recommendation requires Council consent.
- e. **Bid Award, MFT Street Maintenance Materials:** Annually, the city solicits and receives bids for Street Maintenance Materials, expensed through the Motor Fuel Tax fund. The City's consultant, Calhoon Engineering has reviewed the bids and is recommending that the Council accept the low bids for each material. As Motor Fuel Tax expenditures are monitored by IDOT, it is important to note that IDOT regulations require the acceptance of low bids.
- f. **Acceptance, IDOT ERP Grant:** The Council is requested to formally accept Illinois Department of Transportation's Emergency Repair Program grant in the amount of \$335,000. The grant shall be used to resurface College Street from W. McMackin St. to Kell St. The total project is estimated at \$375,000. The balance (approximately \$40,000) can be financed through Capital Projects, Fund 18. The Council is further requested to authorize Mayor Raymer to sign all pertinent documents relevant to the grant.
- g. **Authorization, Engineering Agreement, IDOT ERP Grant Project:** Council is requested to authorize Mayor Raymer to sign an IDOT required engineering services agreement with Rhutasel and Associates for preliminary engineering and construction guidance relevant to the ERP Grant Project. The agreement is for a "not to exceed" amount of \$16,300.
- h. **Ordinance, Prevailing Wages for Marion County:** Annually, the city is required by the State of Illinois to pass an ordinance indicating that the city has ascertained the prevailing rate of wages in Marion County for workers engaged in the construction of public works projects. These wages shall be properly posted and published and provided to potential companies that may be engaged in public works projects. This may be passed in one reading with the affirmative vote of at least four council members.

The City Manager recommends approval of the Consent Agenda. This may be accomplished by motion and vote.

2. **Confirmation, Annual Street and Sidewalk Paving and Repair:** The Council is requested to confirm Director Pruden's prioritized list of annual street repairs, including street resurfacing, guard rail and culverts and sidewalks. Enclosed in the Council Packet are Director Pruden's recommendations and a memo from the City Manager that concurs with Director Pruden's recommendations and lists the financial constraints. *City Manager recommends acceptance of the prioritized repairs constrained by available financial resources. This may be accomplished by motion and vote.*
3. **Rule Changes, Aquatic Center, Diving:** Following receipt of a concern regarding current diving rules at the Aquatic Center, Mayor Raymer has suggested that the Council reconsider the current diving rules. Enclosed in your packet is a copy of an email from Sonya Germann, American Red Cross certified trainer for Lifeguards and Water Safety, listing the concerns. Also enclosed is the recommendation from the city's insurance carrier and Director Daniels. The previous City Council considered Aquatic Center Rules and elected to change them to allow backwards diving from the diving boards. Mayor Raymer is requesting that the current Council reconsider the rules.
4. **CDAP Loan Request, Project KK2LLC:** The City Council is requested to consider a request for financial assistance for a potentially new industrial client. Enclosed in your packet is an advisory from Director McDanel describing the company, its products, the project and the inducements the city could offer to encourage the company, whose principals are from Indiana, to locate a manufacturing operation in Salem. The city's Loan Committee has reviewed the two loan requests and is unanimously recommending Council's favorable consideration. *Should the Council elect to honor the request, it should do so based only on successful fulfillment of all listed contingencies.*
5. **Animal Control, Collection Services Contract:** The Council is requested to consider a contract with Paul Wimberly for collection of wild and domestic animals within the boundaries of the City of Salem. The contract also provides for the collection and disposal of dead animals upon the city's roadways. Initially the services will be limited to the collection of wild and dead animals as the city does not yet have a facility to house dogs and cats.